



Job Title: Senior Manager, Health Product Regulatory Affairs

Reports To: Vice President, Health Policy, and Regulatory Affairs

Location: Ottawa (preferred / hybrid available)

We are Food, Health & Consumer Products of Canada

We represent Canada's largest manufacturing workforce, employing over 350,000 people in nearly 10,000 locations from coast to coast. We represent the companies that make the products Canadians rely on every day – the food, health and household staples found in kitchens, pantries, and medicine cabinets across the country. Consumers have trusted FHCP's members' brands for more than a century.

Job Summary

Reporting to the Vice President, Health Policy and Regulatory Affairs, the Senior Manager, Health Product Regulatory Affairs is responsible for managing, researching, and evaluating regulatory affairs activities and projects that impact Food, Health & Consumer Products of Canada (FHCP) and its members.

You are someone who can make immediate contributions and bring a learning mindset to grow within our team. You have a keen interest in regulatory policy in the consumer health sector, including over the counter and natural health products. You will serve as a regulatory representative for the Association and be responsible for monitoring the regulatory environment and providing assessments regarding the impact of new and changing regulations and initiatives. As part of the Health Products team, you will support the team in the development of health product policy and regulatory positions and play a key role in supporting FHCP members on regulatory matters.

Primary Responsibilities

- Provides technical expertise in shaping and influencing emerging legislation, regulations, and other regulatory initiatives that support FHCP's goals and objectives.
- Serves as a liaison and resource to FHCP staff and Members providing technical guidance on matters with a regulatory, scientific, or related professional focus.
- Compiles, drafts, and presents member consensus positions, in consultation with FHCP members, that are founded on evidence-based policy. This includes responses to government and other stakeholders on matters of health product policy and regulation.

240-340 Albert Street, Constitution Square, Tower III, Ottawa, ON K1R 7Y6

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- Conducts analysis on potential and emerging regulations and regulatory activities, including assessment of potential opportunities and risks, with the goal of informing members and consulting them on the development of proactive positions and strategies.
- Contributes to regulatory affairs activities and projects under the general direction of the Vice President, Health Policy and Regulatory Affairs.

- Participates in external activities such as industry and/or government meetings and workshops to represent the FHCP perspective.
- Engages with key external stakeholders, including other trade associations, advocacy organizations, scientific and professional societies, and public-private partnerships, on regulatory issues.
- Perform other duties to support the team as required.

An ideal candidate would have

- Bachelor's degree or higher in science, health policy, public policy, economics, law, or a related field.
- At least 5-8 years of relevant regulatory and/or policy experience.
 - An equivalent combination of education, training, and experience may be considered.
- Understanding of the Federal health product legislation and regulations.
 - Experience with the consumer health products medical devices, pharmaceutical and/or biotechnology industries or other federally regulated industries is an asset.
- Strong technical writing skills to develop responses to government and other stakeholders on matters of health product policy and regulation.
- Experience with the concepts, principles, practices, and methodologies of policy and regulatory analysis.
- Ability to liaise and support the development of key stakeholder relationships such as regulatory bodies and technical experts.
- Ability to analyze, evaluate and communicate a wide range of information quickly and rationally.
- Strong project coordination, research, and communication skills (both written and spoken).
- Superior interpersonal skills and ability to work effectively as a member of a team and with various internal and external stakeholders.
- Ability to work with a high degree of independence.
- Bilingualism (English and French) is a considerable asset.
- Strong computer skills including proficiency with MS Office and other related software.

What's in it for you.

- Competitive salary and benefits



- Generous paid vacation time, starting at 3 weeks annually.
- Hybrid work model
- Comprehensive group benefits plan, including health/dental, life insurance, LTD, and company-matched RRSP contributions.
- Paid Sick/Personal Days
- Professional development opportunities
- Incentive Bonus and lots more

Does this sound like you? Then apply today!

Food, Health & Consumer Products of Canada (FHCP) is committed to creating an equitable and inclusive work environment where all forms of diversity are welcome, valued, and respected. At FHCP, we believe Equity, Diversity, and Inclusion (EDI) is crucial, aligns with our core values of Service, Transparency, Accountability, and Respect, drives high performance and growth, and positively influences all aspects of our operations.

We welcome applications from all qualified candidates. We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disability Act (AODA). Should you require accommodation at any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs.

Interested applicants are encouraged to send their resumes to careers@fhcp.ca on or before November 3, 2023. Applications will be reviewed as they are received so early submission is encouraged.

We thank all interested applicants, however, only those selected for an interview will be contacted.